



# Telephone Number Responsibility Release Form

Thank you for your interest in transferring your existing telephone numbers into the PATLive system. In order to complete this transfer, you must complete both of the following sheets with all of the necessary information. Please keep in mind that it may take up to 3 weeks to complete this transfer once the information has been sent to Bandwidth.com.

**Your carrier must release the number in order for PATLive to take over your service.** Not all carriers release numbers; we recommend contacting your carrier before proceeding with this process.

1. This page must have your name and signature, authorizing the number transfer.
2. The Toll-Free Portability Request page provides authorization for Bandwidth.com to verify your ownership of the number prior to the transfer. In order to avoid fraud, carriers will deny any transfer if the information does not exactly match their records. We suggest you call your carrier to verify the information they have on record when you fill out this form. If you do not have a business name, please print your name on that line. Do not leave it blank.
3. Attach a copy of a recent billing statement from your current provider, that includes the requested number you wish to port. Failure to provide this proof of ownership may delay or void your transfer request.

Please note, if you port a number into our service and later cancel your PATLive account, we guarantee this number will remain associated to your closed account for 30 days. However, if you wish to port a number out of our service, your account must remain active until the port out has been completed. We reserve the right to assign any number on your closed account to another customer if you do not transfer that number out of our service before the end of the 30-day period after your account's closure.

You hereby authorize PATLive to become the responsible organization for the following phone numbers:

Phone Number 1 ____ - ____ - ____	Phone Number 2 ____ - ____ - ____	Phone Number 3 ____ - ____ - ____
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Phone Number 4 ____ - ____ - ____	Phone Number 5 ____ - ____ - ____	Phone Number 6 ____ - ____ - ____
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\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
PATLive Account Number (if applicable)



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## RESPONSIBLE ORGANIZATION (RespOrg) LETTER OF AUTHORIZATION For Toll Free Number Porting

As the end-user subscriber, or the authorized representative of an end-user subscriber, of certain Toll Free Service numbers (the "Customer"), I hereby authorize Bandwidth.com (JYT01) to be the Responsible Organization (RespOrg) for the following Toll Free service numbers, including acting on my behalf, and at my direction, to transfer the RespOrg functions from/to:

Current Carrier/RespOrg: \_\_\_\_\_

New RespOrg ID: Bandwidth.com/ JYT01 (LOA must contain the new carrier RespOrg ID)

Customer Name: \_\_\_\_\_

Customer address (Cannot be PO Box): \_\_\_\_\_

Customer Contact: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Billing Account Number: \_\_\_\_\_

Requested FOC Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

I attest under penalty of law and as an authorized employee, or an authorized representative, of the Customer that the Customer is the exclusive end-user subscriber of the Toll Free service numbers listed. The Customer assumes all liability for the use (including without limitation, authorized fraudulent or misappropriated) of traffic of any other end-user subscriber with regards to the Toll Free service numbers listed. In addition, I understand that this request for a RespOrg change does not constitute an order for disconnect of service with my existing carrier(s). I, on behalf of the Customer, continue to accept responsibility for notifying my existing carrier(s) of any intention to disconnect and/or change my Toll Free service aver designating the above as my RespOrg for the Toll free numbers listed.

Authorized Signature \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ (LOA must be dated within 30 days)

**TFN(s) to Port** (please use a 2<sup>nd</sup> sheet if necessary):

\_\_\_\_\_  
\_\_\_\_\_